
**RICHMOND SELECT BOARD
SPECIAL MEETING
November 26, 2018 MINUTES**

Members Present: Bard Hill; David Sander; Roger Brown; Christy Witters

Absent: Stephen Ackerman;

Others Present: Josh Arneson, Town Manager; Connie Bona, Finance Director; Paco Aumand, Interim Director of Police Services; Dennis Gile, Fire Chief, Jerry Levesque, Assistant Fire Chief; Rebecca Mueller, Librarian; Laurie Dana, Library Trustee; and Ruth Miller was present to videotape the meeting for MMCTV Channel 15.

Bard Hill called the meeting to order at 7:00 PM.

1. Welcome and Public Comment

There was no public comment.

2. Items for Presentation or Discussion with those present

- a. Discussion of the Police Department FY 2020 Budget
 - i. The wage line is currently budgeted for five officers and a chief
 - ii. Question regarding how much the school pays the town for the School Resource Officer
 - iii. Discussion on line item for police vehicles
- b. Discussion of the Fire Department FY 2020 Budget
 - i. Wage line is an increase over last year due to rise in minimum wage, response to more calls, and more training.
 - ii. Discussion about work on the station in FY2019 and what work is proposed for FY2020. Will return with list of work and estimated cost of each item.
 - iii. Equipment Purchase line is increased to pay for meters, hand tools and some items for the new truck.
 - iv. Question on if Fire Impact Fees can be applied to the payments for the new truck
- c. Discussion of the Library Department FY 2020 Budget
 - i. Discussion of some work that has been done on the building (carpet, condensers for the air conditioning) and a need to prioritize the list of maintenance items identified by the Breadloaf report.
 - ii. The use of couriers for inter library loans has helped to lower the postage line
 - iii. Discussion of revenue generated from rental of the community room in the library
 - iv. Discussion of services expanding beyond book loans to include Playaways (a book on MP3 technology), DVD's, Streaming Services for e-books and audio books, and use of WiFi by patrons.

3. Executive Session, if necessary

Executive Session was not necessary

1
2
3
4
5
6
7
8
9
10

4. **Discuss Items for Next Agenda and Adjourn**

**MOTION by Mr. Brown, seconded by Mr. Sander, to adjourn
VOTE: 4-0; the Board adjourned at 9:40 PM**

Respectfully submitted,
Josh Arneson, Town Manager
